



**تعميم رقم (16) لسنة 2024 بشأن:  
رقم تعريف البدن (HIN) للوسائل البحرية  
Circular No. (16) of Year 2024 Regarding:  
The Hull Identification Number (HIN) for Vessels**

**Issue Date:** 19/08/2024

**صدر بتاريخ:** 2024/08/19

**To:** All Concerned Parties (Vessels' Yards & Manufacturers, and Vessels' Owners)

**إلى:** جميع الأطراف المعنية (أحواض بناء ومصنعي الوسائل البحرية، وملاك الوسائل البحرية)

Dear Customers,

متعاملينا الأعزاء،

As part of our ongoing efforts to enhance safety and responsibility in the maritime sector, and in accordance with the legislation in force in the Emirate of Dubai, and The Executive Council Resolution No. (11) of 2013 Issuing the Implementing Bylaw of Law No. (11) of 2010 Concerning the Licensing of Vessels in the Emirate of Dubai as amended, the Dubai Maritime Authority (DMA) hereby emphasizes that it is mandatory to adhere to the Hull Identification Number (HIN) requirements referred to in this circular when registering and licensing of vessels under DMA; to enhance the ability to verify marine crafts and their safety and the integration of the industry in general.

في إطار جهودنا المستمرة لتعزيز السلامة والمسؤولية في القطاع البحري، ووفقاً للتشريعات السارية في إمارة دبي ومنها دونما حصر قرار المجلس التنفيذي رقم (11) لسنة 2013 بإصدار اللائحة التنفيذية للقانون رقم (11) لسنة 2010 بشأن ترخيص الوسائل البحرية في إمارة دبي وتعديلاته، فإن سلطة دبي البحرية (**السلطة**) تؤكد على ضرورة التقيد بمتطلبات رقم تعريف البدن (HIN) المشار إليه في هذا التعميم عند تسجيل وترخيص كافة الوسائل البحرية لتعزيز إمكانية التحقق من الوسائل البحرية وسلامتها وتكامل الصناعة بشكل عام.

The vessel's owner or manufacturer or importer must identify each vessel with unique hull identification numbers (HINs) in the specified format as required by DMA. Registration or licensing will not be granted unless the vessel complies with (HIN) requirements where existing vessel owners must verify and update their (HIN) information as needed, **and as illustrated in the below enclosed Annex.**

كما يجب على مالك الوسيلة البحرية أو الجهة المصنعة أو المستورد بحسب الأحوال، تعريف كل وسيلة بأرقام تعريف بدن مميزة (HINs) بالشكل المحدد كما هو مطلوب من قبل السلطة، وفي حال عدم الالتزام بذلك فإنه لن تتم الموافقة على تسجيل أو ترخيص تلك الوسائل البحرية، كما يجب على مالكي الوسائل البحرية الحاليين التحقق من معلومات رقم تعريف البدن (HIN) للوسائل البحرية الخاصة بهم وتحديثها **كما هو موضح في الملحق الفني المرفق أدناه.**

**• Inspections and Verification:**

- DMA Surveyors/inspectors will verify (HIN) compliance during routine inspections and any discrepancies or missing (HINs) will be reported promptly for necessary action.

**• التفتيش والتحقق:**

- سيقوم مفتشي السلطة بالتحقق من تطابق رقم تعريف البدن (HIN) أثناء عمليات التفتيش الروتينية وفي حال تم الكشف عن حالات عدم مطابقة أو عدم وجود رقم تعريف بدن (HIN) للوسيلة البحرية، سيتم اتخاذ الإجراءات اللازمة لحين تصحيح الأوضاع والامتثال للمتطلبات.



• **Reporting and Documentation:**

- DMA emphasizes the necessity that Vessels' Yards and Manufacturers issue the Builder Certificate for the Vessel so as it includes the (HIN) in accordance with the requirements of this circular.
- Vessels' Yards and Manufacturers are advised to maintain accurate records of (HIN) assignments for each vessel.
- Owners should keep their (HIN) documentation readily available for inspection.

All Vessels' Yards & Manufacturers subject to the implementation of this Circular, shall promptly contact DMA via email: [MRD.LICENSING@PCFC.AE](mailto:MRD.LICENSING@PCFC.AE) to specify unique code of the manufacturer (three digits) as mentioned in the enclosed Annex, **within a period of maximum two weeks from this circular date of issuance.**

We appreciate your constant cooperation with us and your efforts to serve the public interest and optimize the use of resources and infrastructure in the Dubai Emirate.

For any related queries and support, you may contact:

Email: [info@pcfc.ae](mailto:info@pcfc.ae)

Contact Centre: 800990

**Dubai Maritime Authority**

**Ports, Customs and Free Zone Corporation**



• **التقارير والتوثيق:**

- تؤكد السلطة على ضرورة أن تقوم أحواض البناء والجهات المصنعة للوسائل البحرية بإصدار شهادة البناء محتوية على رقم تعريف البدن (HIN) للوسيلة البحرية بحسب متطلبات هذا التعميم.
- توصي السلطة أحواض البناء والجهات المصنعة للوسائل البحرية الاحتفاظ بسجلات دقيقة ومخصصة لرقم تعريف البدن (HIN) لكل وسيلة بحرية.
- يجب على الملاك الاحتفاظ بوثائق رقم تعريف البدن (HIN) الخاصة بهم للفحص بسهولة.

على جميع أحواض بناء ومصنعي الوسائل البحرية الخاضعين لتطبيق الملحق الفني لهذا التعميم، سرعة التواصل مع السلطة عبر البريد الإلكتروني: [MRD.LICENSING@PCFC.AE](mailto:MRD.LICENSING@PCFC.AE) لتحديد الرمز الثلاثي المميز والخاص بكل مصنع كما هو مذكور في الملحق المرفق، **وذلك خلال مدة أقصاها أسبوعين من تاريخ إصدار التعميم.**

نقدر تعاونكم الدائم معنا ونثمن جهودكم لخدمة المصلحة العامة والاستغلال الأمثل للموارد والبنية التحتية بإمارة دبي.

للدعم والاستفسارات عن الأمر، يمكنكم التواصل:

البريد الإلكتروني: [info@pcfc.ae](mailto:info@pcfc.ae)

مركز الاتصال: 800990

**سلطة دبي البحرية**

**مؤسسة الموانئ والجمارك والمنطقة الحرة**

## “Dubai Maritime Authority (DMA) – Circular’s Technical Annex”

### **Vessels’ Hull Identification Number Technical Requirements:**

#### **1. Scope of Application and Responsibilities:**

- 1.1. New Vessels Built Locally:** for the new vessels being built locally, it is the responsibility of vessel’s manufacturer to comply with these circular requirements in case the vessel is intended to be registered and licensed under DMA.
- 1.2. Existing Vessels (Regardless of Place of Build):** For existing vessels, irrespective of their place of build, it is the responsibility of vessel’s owner to comply with these circular requirements in case the vessel is or will be registered and licensed under DMA. If any discrepancies are identified, the manufacturers should assist the owners in rectifying them. In case the vessels’ owners are facing difficulties in identifying the manufacturer, DMA shall be approached to assign the (b) & (c) Codes stated in point 2 below as deemed appropriate.
- 1.3. Imported Vessels (New or Existing):** for the imported vessels regardless new or existing, it is the responsibility of vessel’s importer to comply with these circular requirements in case the vessel will be registered and licensed under DMA.
- 1.4. Foreign Builders:** with respect to foreign builders, the DMA requires a local-based importer to add a second proper HIN in line with this circular if an imported vessel has a foreign assigned HIN that doesn’t meet the DMA specified requirements.
- 1.5.** In all cases, the DMA accepts the HIN that meets the requirements of ISO Standard 10087:2022.

#### **2. Hull Identification Number for the vessel as required by DMA shall consist of 14 consecutive characters plus a hyphen as specified in 2. (a) to 2. (e) without intervening spaces, slashes, or dashes (see HIN Example herein) and the following elements in the following order:**

- (a)** The first two characters, followed by a hyphen, designate the code of the country of the manufacturer as specified in the Alpha-2 code in ISO 3166-1:2020.
- (b)** The next three characters are the unique manufacturer’s identification code. This code may be proposed by the manufacturer and approved by the DMA. These characters may consist of numerals and/or letters, except for the numerals 0 and 1.
- (c)** The following five characters indicate the unique serial number for each individual vessel (five digits) assigned by the manufacturer for identification of the vessel and used only once by that manufacturer; however, the same combination of characters may be used also by another manufacturer with the distinctive element being the combination with the unique code of manufacturer and the country code of the manufacturer; The serial number may consist of numerals and/or letters, ~~except~~ for the letters I, O and Q.



- (d) The following two characters, are the month and year of production; (two digits) The month of manufacture shall be coded according to Table 1

**Table 1 — Codes representing month of manufacture.**

Month	Code	Month	Code	Month	Code
January	A	May	E	September	I
February	B	June	F	October	J
March	C	July	G	November	K
April	D	August	H	December	L

The month and year of manufacture date shall be no earlier than the date of construction or when assembly began and no later than the date the vessel leaves the place of manufacture or assembly or is placed on the market. The month of manufacture shall be indicated by the code from Table 1, the year of manufacture shall be identified by the last numeral of the production year.

- (e) model year (two digits) which corresponds to the year when the specific vessel is intended to be placed on the market.

NOTE: The model year assigned to a specific vessel is a period of twelve months that can extend across two calendar years. The manufacturer decides which of these is the model year.

**HIN EXAMPLE: AE-ABC12345J324**

WHERE:

Country code (a)	Manufacturer's identification (b)	Serial number (c)	Month & Year of manufacture (d)	Model year (e)
<b>AE</b>	<b>- ABC</b>	<b>12345</b>	<b>J3</b>	<b>24</b>

**NOTE** Spacing between characters shown in the figure above is for clarity purposes only. Actual identification number has no spaces as illustrated in the example. Only capital letters of the Latin alphabet shall be utilized.

- The PLACEMENT of the HIN** depends on the type of vessel (and hull configuration), in all cases a valid HIN shall be permanently affixed to the hull or structure so that it should be clearly visible and easily accessible. **The SIZE of the HIN** shall be at least 10 millimeter in height.
- The HIN ATTACHMENT:** each HIN must be carved, burned, molded, or otherwise permanently affixed so that alteration or removal will be obvious. A HIN on a separate plate must be affixed so that removal of the plate will cause damage to the surrounding area. For instance – a HIN plate would be attached with a strong adhesive in addition to rivets.